

Accessing your ACER User Account Messaging System

Step 1

Go to your [ACER User Account](https://statreg.acer.edu.au/) login page (<https://statreg.acer.edu.au/>).

Enter your username (email address) and your password and then click 'Log In' (as indicated by the red arrows below).

If you cannot remember your password, click 'Reset my password' (as indicated by the blue arrow below) and follow the instructions on screen.

View when using a computer

ACER Home

Special Tertiary Admissions Test

If you do not already have an ACER User Account, please **create your account here first**.

You will need to create an ACER User Account for any of the following:

- Purchase STAT Practice Tests
- Book a STAT test sitting in NSW, ACT, VIC or TAS
- Book a STAT test sitting outside Australia

Once you have created an ACER User Account, you will receive an email to activate your account.

Username

Password

[Log In](#)

[Reset my password](#)

View when using a mobile

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ACER

- Book a STAT test sitting in NSW, ACT, VIC or TAS
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Username

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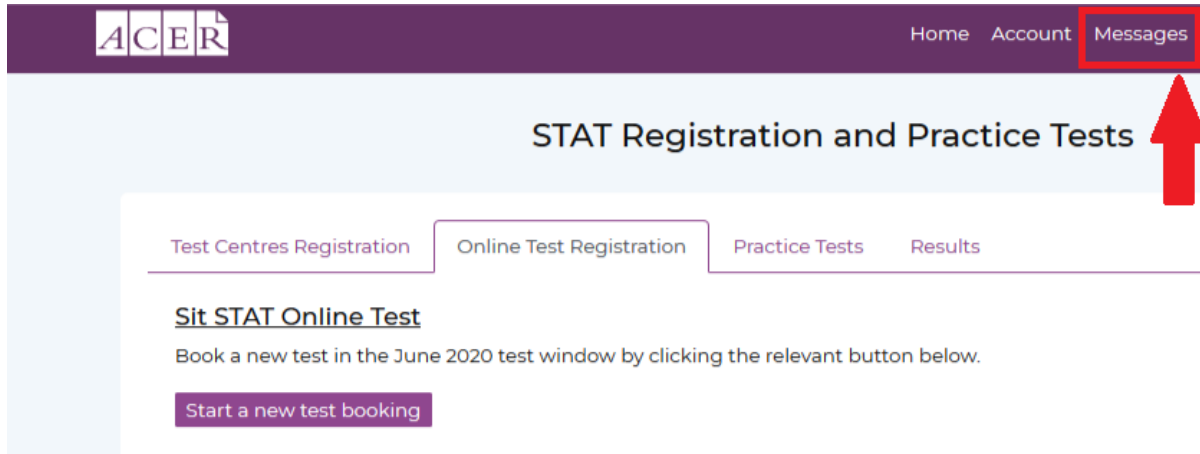
continue next page

Step 2

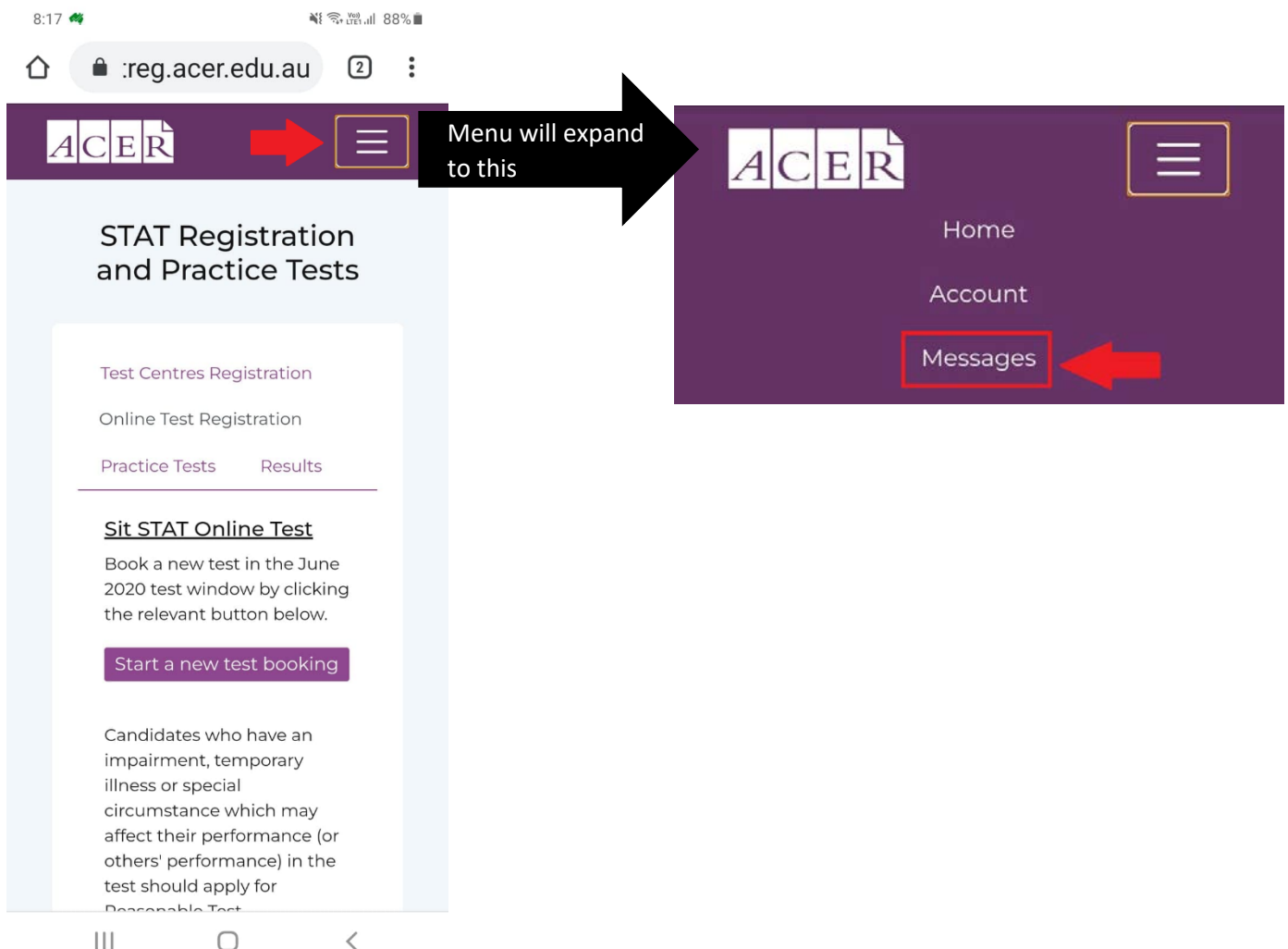
Once you have successfully logged in, you will see the 'Welcome Page'. This may look slightly different from the image below, depending on which tab you land on.

Click on the 'Messages' option at the top of the screen (indicated by the red arrow below). You will have to click on the menu icon first if using a mobile phone.

View when using a computer



View when using a mobile

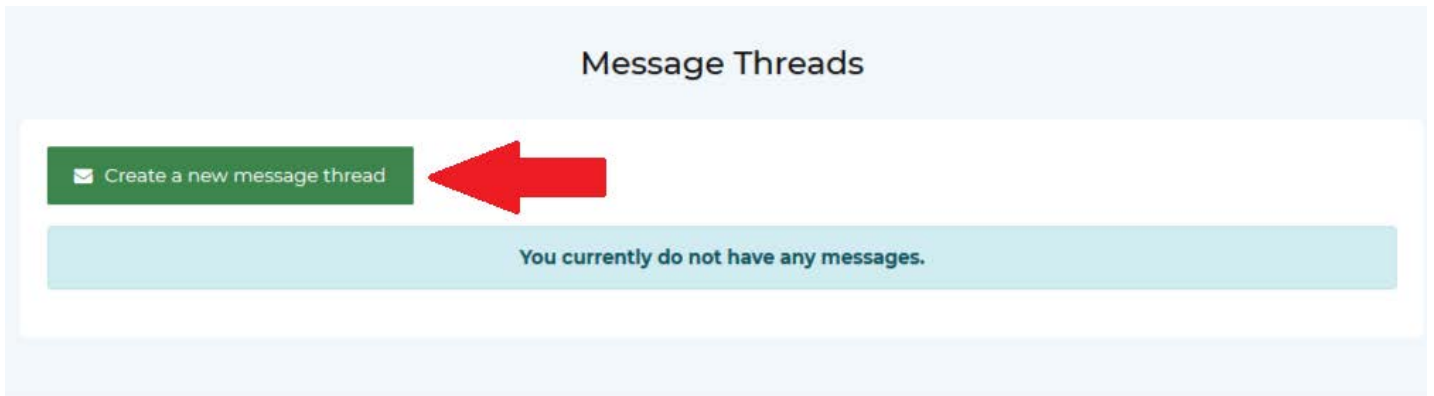


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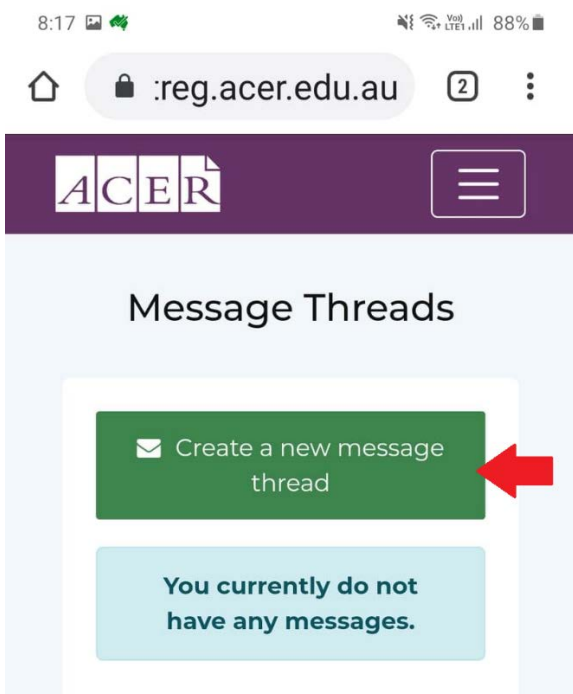
Step 3

Click on 'Create a new message thread' (indicated by the red arrow below).

View when using a computer



View when using a mobile



continue next page

Step 4

Enter your subject and message text (where indicated by the red arrows below).

If you need to attach a document or image, click on 'Select files' (indicated by the blue arrow below) and search for the file/image on your computer/device.

When you have finished your message click 'Submit' (indicated by the black arrow below).

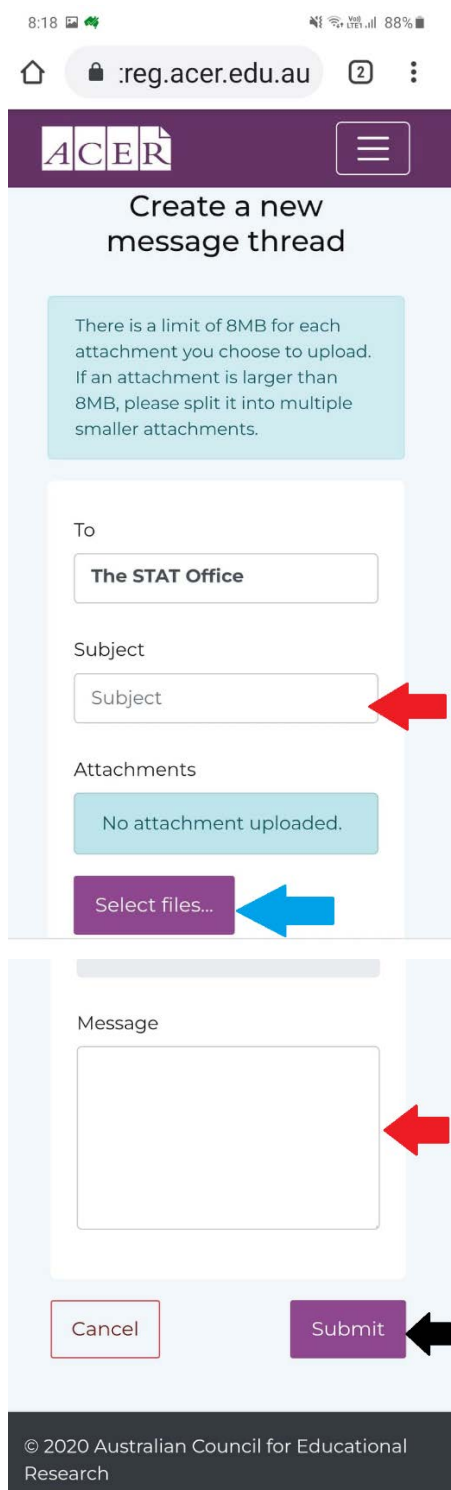
View when using a computer

The screenshot shows a web form titled "Create a new message thread". At the top, there is a light blue box with the text: "There is a limit of 8MB for each attachment you choose to upload. If an attachment is larger than 8MB, please split it into multiple smaller attachments." Below this, the form has several sections: "To" with a text input containing "The STAT Office"; "Subject" with a text input containing "Subject" and a red arrow pointing to it; "Attachments" with a light blue box saying "No attachment uploaded." and a purple "Select files..." button with a blue arrow pointing to it; and "Message" with a large text area and a red arrow pointing to it. At the bottom left is a "Cancel" button and at the bottom right is a purple "Submit" button with a black arrow pointing to it.

(View when using a mobile over page)

continue next page

View when using a mobile



ACER encourages candidates to use the messaging feature in the STAT Registration so their private information is not transferred via email. While general enquiries which do not contain personal information may be sent via email, any discussion relating to personal information will be redirected via the messaging feature in STAT Registration.